



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: October 6, 2023 0830-0930	3. Incident Location: Virtual
5. Attendance: Aimee Wollman Nesseth (Coordinator), Darren Van Blaricom (Chair), Brittany Fry (WWPHRC-Vice Chair), Sara Wartman (Bayfield County Public Health), Natasha Cardinal (St. Croix Emergency Management), Gina Benson (St. Croix Tribal Health), Mark Manning (Hayward Area Memorial Hospital), Jon Schultz (Eau Claire Fire Rescue), Bob Lindberg (Cumberland Healthcare)		

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0833 by Chair, Darren Van Blaricom.
Additions to the Agenda and Announcements	No changes or additions to the agenda.
Review of Minutes	The August Minutes were sent out for review. There was no Board of Directors' meeting in September, 2023. Motion to approve the minutes as written by Brittany Fry. Second by Bob Lindberg. Motion approved. Minutes will be posted to our website under "Resources".
Financial Update	Approval of HERC Coordinator Reimbursement Invoices for Travel (August and September) and Non-Travel Expenses, September, 2023: <ul style="list-style-type: none"> Approval of HERC Coordinator Reimbursement Invoices for August & September 2023: travel requests must be very detailed. Non-Travel expenses were presented. Motion to approve the reimbursement requests by Brittany Fry, seconded by Mark Manning. Motion approved. Budget Period 5 To Date: <ul style="list-style-type: none"> BP 5 Budget to date: No September report received yet. Motion to approve the fiscal report by Bob Lindberg, seconded by Natasha.
Advisory Group Updates	Updates: <ul style="list-style-type: none"> August and September meetings. – Darren attended the August meeting virtually and stated the meetings were quite uninformative and had limited agenda items. Voiced concerned over the relevancy of these meetings with limited agenda items. Brittany stated the most recent meeting had a full agenda and representatives from ASPR will be coming to the next meeting. Aimee provided some more background on the advisory group and context for the August meeting.
Old Business	Fired Up for the Future request <ul style="list-style-type: none"> This is a 5-day youth camp that is open to 7th-12th graders annually. Campers learn firefighting, EMS, and leadership skills to encourage ethical choices and achievement of each member's full potential, at the LE Phillips Scout Reservation in Haugen. They are sponsored by Northwoods Tech and is a member of the Boy Scouts of America, Chippewa Valley Council. Focus is on recruitment and training of first responders (fire departments). Discussion on providing funding to this camp to support their request. Motion to approve \$5,000 at this time to support by Jon Schultz and seconded by Mark Manning. Motion approved.

TOPIC	DISCUSSION
	<p>Regional Fall Workshop</p> <ul style="list-style-type: none"> Feedback regarding Oct. 3 Regional Fall Workshop: Aimee 50 people attended in person and 8 people joined the presentation on line. Participant feedback survey has been sent out. Positive feedback so far.
<p>New Business</p>	<p>Potential carryover funding projects for BP 5:</p> <ul style="list-style-type: none"> We are being asked to start putting together our ‘wish lists’ to get projects approved for carryover funding. Aimee has received a request for funding from the Birkie Foundation which sponsors several races and would like to have more emergency supplies along the routes. They would specifically like a LUCUS (CPR device), scoop sleds (helps remove people from trails). The concept of having medical equipment available for our region is not a bad thing. If we could develop some sort of MOU and equip a special events trailer, this would be a wonderful opportunity. <p>Clarification on Public Health Board Rep position.</p> <ul style="list-style-type: none"> Our current Public Health representative will be stepping down from the Health Officer position and will be taking another position with the same Health Department. After reviewing the By-Laws, it is stated we will have a representative from Public Health, but doesn’t specifically state it needs to be a Health Officer or PHEP specialist. Discussion indicates the Board feels strongly about keeping this “vague” in the by-laws, and values the variety of perspectives from all public health positions. <p>Calendar of work plan projects</p> <ul style="list-style-type: none"> Aimee sent draft of calendar to everyone. Discussion regarding doing an in-depth Hazard Vulnerability Assessment this year. <p>Initial review of Chemical Annex and Exercise</p> <ul style="list-style-type: none"> Aimee sent a draft to everyone. She is asking for all to review. It is not intended to be an individual organization annex, but for the region. We will be required to chemical surge exercise – Eau Claire is doing one in Spring of 2024 in conjunction with the EPA. We will be joining this exercise. Aimee is a part of design team. CHEMPACK materials have been updated and will be incorporated into the annex once approved at the state level. Please consider if there any other types of Hazmat items anyone can think of that needs to be purchased for the region.
<p>Adjournment Next Meeting</p>	<p>Next Meeting: November 3, 2023 0830-0930 Virtual.</p> <p>Motion to adjourn at 0936 by Brittany Fry and seconded by Natasha Cardinal. Motion approved.</p>
<p>5. Prepared by:</p>	<p>Natasha Cardinal and Aimee Wollman Nesseseth</p>