



HICS FORM 202: INCIDENT OBJECTIVES

1. Incident Name: NWWIHERC Board of Directors	2. Operational Period: January 5, 2024 0830-0930	3. Incident Location: Virtual Only
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5. Attendance: Aimee Wollman Nesseth (Coordinator), Darren Van Blaricom (Chair), Brittany Fry (WWPHRC-Vice Chair), Wayne Street (Mayo Clinic Health System-Eau Claire), Jon Schultz (Eau Claire Fire Rescue), Mark Manning (Tamarack Health-Hayward), Gina Benson (St. Croix Tribal Health)Bob Lindberg, (Cumberland Healthcare), Dr. Kari Haley (Clinical Advisor), Robert Goodland (NWWIRTAC)

TOPIC	DISCUSSION
Call to Order	The meeting was called to order at 0832, by Darren Van Blaricom, Chair
Additions to the Agenda and Announcements	None
Review of Minutes	The December Minutes were sent out for review. Motion to approve the agenda and December minutes by Bob Lindberg, seconded by Brittany Fry. Motion approved. Minutes will be posted to our website under “Resources”.
Financial Update	<p>Approval of HERC Coordinator Reimbursement Invoices for Travel and Non-Travel Expenses, December, 2023</p> <ul style="list-style-type: none"> Travel and Non-Travel expenses were reviewed. One additional trip to Amery Medical Center needs to be added to the travel expenses. Motion to approve the reimbursement requests with this addition by Bob Lindberg, seconded by Mark Manning. Motion approved. <p>Review of Budget Period 5 Budget to date</p> <ul style="list-style-type: none"> Do not have any new reports since the last report.
Advisory Group Updates	No meeting in December. Next meeting will be in Baraboo on January 26, 2024. Both Brittany and Darren stated they plan to attend virtually.
Old Business	<p>Overview of Work Plan</p> <ul style="list-style-type: none"> Aimee presented the work plan overview which shows our progress toward the completion of the Regional Work Plan as required by the Hospital Preparedness Program (HPP grant). We have completed all required work to date. Will be working hard in the next six months to complete other requirements including the Chemical Surge annex and exercise and the Medical Response Surge Exercise. All trainings that we had hoped to schedule are currently scheduled.

TOPIC	DISCUSSION
	<p>Revised Carryover Request</p> <ul style="list-style-type: none"> Aimee has received feedback from our Carryover submission with a list of things that need to be added to the Cover Letter or revised in the budget. Aimee presented the revised Cover Letter and budget request. Discussion about how to word the “Health Equity” requirement. Aimee will make final revisions based on discussion and will submit this afternoon if Board approves. Motion to approve the revised Carryover Request Cover Letter and Budget made by Bob Lindberg, seconded by Jon Schultz. Motion approved.
New Business	<p>Long Term Care Representative to the Board resignation</p> <ul style="list-style-type: none"> Kerri O’Bel has resigned her position on the Board as she has taken a new position. According to the By Laws, the Board can appoint someone to this position to complete this year. Board asked Aimee to send out a call for nominations to the Long-Term Care contact list to see who would be interested in filling this position. The individual would then be eligible to run for a full term at the next annual meeting. <p>MRSE (Medical Response Surge Exercise)</p> <ul style="list-style-type: none"> This is primarily a hospital-based exercise that we are required to complete again this year. The exercise can be completed 100% virtually through eICS. Discussion about using this platform. Training would need to be offered again on eICS in order to familiarize people with the system prior to the exercise. Board stated they would like to use eICS for this exercise. Would like to complete the exercise in April. Noted that last year we needed more “transportation officers”. Will review the AAR for other items to improve upon for this year’s exercise. Will ask Robert Goodland, Dr. Haley and others to participate in the “sim cell” as we did last year.
Adjournment Next Meeting	<p>Next Meeting: February 2, 2024 0830-0930 In person with virtual option. NOTE: New Location: Barron County Justice Center EOC. Due to construction at Mosaic Technologies.</p> <p>Motion to adjourn at 0910 by Bob Lindberg and seconded by Mark Manning. Motion approved.</p>
5. Prepared by:	Aimee Wollman Nesseth